

Scorpion Defense Training Group, LLC

MARYLAND HANDGUN QUALIFICATION [HQL] INSTRUCTIONS

Please follow the steps below to obtain your Handgun Qualification License

STEP 1:

1. TAKE A MARYLAND HANDGUN QUALIFICATION (HQL) COURSE.

- A. The HQL should be a minimum of a four-hour course.
 - i) The course consists of handgun nomenclature, firearm safety in the home, shooting fundamentals, and Maryland state laws.
 - ii) This course is for **regulated** firearms only. Regulated firearms consist of handguns: both semi-automatics and revolvers. Lower receivers to build AR-15's are also considered regulated; therefore, an HQL is needed, however not for an AR-15 that is in the form of a complete build. Shotguns and long rifles are NOT regulated.

STEP 2:

- 1. You need to get FINGERPRINTED for the HQL.
 - A. Addresses: PREVENT FIRST 3710 Riviera St. suite 1A Marlow Heights, Maryland 20774. There are other agencies and companies that do fingerprints.
 - B. Go to the Maryland State Police website to locate Fingerprinting companies.
 - C. Link to other agencies for fingerprinting:
 - D. <http://www.dpscs.state.md.us/publicservs/fingerprint.shtml>

Step 3:

1. QUALIFY ON ONE OR TWO OF THE REGULATED FIREARMS ON A GUN RANGE.

- A. As your Instructor, I will observe to ensure that the student is exercising good safety techniques and shooting fundamentals. Further, I will be beside you while shooting, guiding you as you perform these tasks. Further, as SAFETY is an integral part of the shooting range. I will be pointing out range safety and shooting fundamentals.

Step 4

1. YOU WILL GO TO MARYLAND STATE POLICE VIA MY WEBSITE WWW.SAFEARMSTACTICAL.COM, and CLICK FORMS AND INSTRUCTIONS.

- A. This will take you to the *Maryland State Police* website.
- B. Scroll down to the **red button** and Click.

- C. Next, you will fill out the *Demographic Application* and pay the \$50.00 fee through the **Maryland State Police website, using a Credit Card.**
- (i) Once you enter the personal information, **my Instructor ID** and the fingerprint number, you will click **Submit**, and the information will be directed to *the Instructor Portal*. **Your personal information and password will not come to me, but I will then select YES/NO whether the student passed the course.**

Step 5:

1. Once I have submitted your course completion information to *Maryland State Police*, they will conduct a background check.
 - A. ***Once the background check is complete, you will receive the HQL card in the mail in approximately 2-4 weeks.***

Step 6:

1. Once you receive the HQL card, you are ready for the next step which is filling out the **77R Form**.
 - A. It is now online via *the Maryland State Police* website.
 - B. Again, follow the link www.safearmstactical.com / FORMS AND INSTRUCTIONS. This link takes you to *the Maryland State Police* website.
 - C. Scroll down to the **blue button and click**. This is the **77R Form**. Complete this form, making sure you enter the *correct email address*.
 - D. Once completed you will receive shortly an email with two sets of numbers:
 - i) a **PIN NUMBER** and
 - ii) an **ACCOUNT NUMBER**.

MAINTAIN these TWO NUMBERS FOR YOUR FIREARM PURCHASE.
When you go to purchase your firearm, you will be asked to SHOW these two sets of numbers.

Step 7: PURCHASING YOUR FIREARM

1. When you go to the gun store/FFL dealer, you will need to have in hand the following 3 items:
 - (1) Your HQL card
 - (2) Quick access to your 77R Numbers (2 sets)
 - (3) Driver's License

- A. The only form necessary in this process is the ATF Form 4473 (*Alcohol Tobacco Firearms*), which is provided to you by the gun dealer. (ONCE YOU COMPLETE STEPS 1 – 3 ABOVE, THEY WILL GIVE YOU THE FORM)

Step 8:

1. For regulated firearms, there is a seven-day wait, and on the eighth day, you will receive an email from Maryland State Police stating that you have not been disapproved.
2. You are now ready to purchase your firearm.

NOTES:

My instructor ID is HQL (2020-0055)

Please contact instructor Brown upon completing your HQL online for official verification.

Maryland State Police phone: 410-653-4500---HQL Divis

****Fingerprinting-** In case you need to give the fingerprinting agency the correct number for the HQL:

AGENCY AUTHORIZATION NUMBER-1300004845

AGENCY ORI NUMBER-MD920511Z

Reason Fingerprinted: MD Public Safety Article, Section 5-117.1 pertaining to Handgun Qualification License.

****Students have 30 days** to ask for my assistance in obtaining the HQL. if you do not take the necessary steps to obtain your HQL, then you are strongly advised to contact *Maryland State Police* for help. All students will be given ample information regarding the HQL process.

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Shandy Travis

Has successfully completed a **Handgun Safety** on this **28th** day of **June 2020** which was conducted by the instructor whose name and signature appear below and has met the competency the requirement for obtaining a **Concealed Handgun Permit** as prescribed by law in **§18.2-308.02 (B) (7) of the Code of Virginia, 1959**, as amended.

DCJS # 88-10459
DCJS # 99-142294
D.C. # SAB-01539
MD # 106-4644

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